

UNDERGRADUATE HANDBOOK

Department of Theater
Southern Illinois University

**UNDERGRADUATE
HANDBOOK**

Revised September 2014

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THE SIU DEPARTMENT OF THEATER

MISSION STATEMENT

The Department of Theater is an academic unit within the College of Liberal Arts of Southern Illinois University, engaged in teaching, research/creative activity, and service.

The Theater Department is committed to the continued refinement of its primary objectives which are, in order of priority:

1. Dedication to the development of excellence in the education and training of its students
2. Contribution to the field of theater through investigation of and experimentation in the art and its practice
3. Service as a cultural benefit to the University and the community at large.

The Department of Theater blends scholarship and practice into an academically based theater experience that provides students with broad-based exposure to the human experience and a sound foundation in the skills of theater craft. Graduates will be able to apply their knowledge of performance, production, theater history and literature, and contemporary practice in a wide variety of theater venues. Graduates will also be able to demonstrate intrapersonal and interpersonal skills in the form of leadership qualities, self-discipline, creative expression, critical thinking, and the ability to work effectively as part of a collaborative team.

DEPARTMENTAL GENERAL INFORMATION, POLICIES AND PROCEDURES

INFORMATION RESOURCES

Staying informed about the many programs, special events, deadlines and extra-curricular activities related to the DOT is essential. Following are several key resources to help you keep up with everything that will be going on:

THE SIU THEATER CALENDAR ON “GOOGLE”

All Department of Theater Calendars are located on Theatre Department Website. To access these Calendars, please go to cola.siu.edu/theater/calendars.php.

SIU Theater Academic Calendar gives you access to all Department of Theater committee meetings, auditions, special workshops, etc.

SIU Theater Production Calendar gives you access to all schedules and deadlines for Department of Theater productions.

This option allows you to integrate your class, work and social schedule into your Department schedule. By doing this, you will be able to stay on top of you busy schedule and have the best opportunity for success.

THE GREEN ROOM

The Green Room is the place for students to gather and relax between classes and to rehearse. It also serves as an information center where undergrad theatre majors are provided individual mail boxes and where several announcement boards are housed. (See information below).

STUDENT MAILBOXES

At the beginning of the Fall semester, each undergraduate student is assigned his or her own mailbox slot. This mailbox is located in the Green Room, and is subdivided into lettered rows and numbered columns. The listing of assignments is located on the wall nearby. If your name is not on this listing, you may add it to the end of the list, given that you do not skip slots. If you are a returning student, it is likely you will not have the same assignment you had the previous year. Please always check the assignment list each fall semester for your correct mail box number.

ANNOUNCEMENT BOARDS

There are various announcement boards located around the department, each of which serves a different purpose. The locations are: The Green Room, and the Call

Board (back stage).

Three (3) boards are housed in the Green Room, divided into sections which include:

1. Departmental Announcements
2. Audition & Casting Announcements
3. Academic Announcements
4. Student Organizations
5. Fitting schedules

There is one Call Board located in the hallway back stage, next to the McLeod Theater stage left door. This board contains only information relating to individual productions in our season.

UNDERGRADUATE ORIENTATION

An orientation meeting of the entire Theater Department faculty, graduate and undergraduate majors is held during the first week of each semester. The purpose of this meeting is to welcome back returning students and faculty, introduce new students and faculty, complete new or revised Mentor Forms, share important information about the new year/semester and to elect undergraduate representatives to departmental committees.

MENTORING PROGRAM

Every undergraduate student officially registered as a Theater Major is assigned to a Theater Faculty Mentor.

- A Mentor provides one-on-one counseling to students on such matters as curriculum, navigating university life, career goals and opportunities, and other matters of specific importance to the student.
- A Mentor tracks the student through their theater classes to insure that they follow the proper sequence. Specifically, a Mentor will meet with a student prior to each semester registration to advise and approve any theater courses to be taken. Actual registration for each semester is completed by the Undergraduate Advisor who will also advise students in matters relating to University core curriculum requirements. A registration number is required to register and will be provided by the academic advisor.
- A Mentor takes an active interest in and monitors a student's creative work and academic progress at SIU and beyond.
- A Mentor may assist the student in developing resumes, portfolios and letters of application, as well as finding and securing internships, study abroad and theater employment opportunities.
- A specific "Mentoring Day" will be scheduled and announced during the first

few weeks of each semester and Mentors will post appointment sign-up sheets on their office doors so that their student protégés can schedule a meeting. Additionally, students should feel free to contact their mentor and make appointments as necessary throughout the year. Take advantage of this unique opportunity.

DEPARTMENT COMMITTEE DESCRIPTIONS

The Department of Theater has several standing committees to address issues which affect the department's academic and production programs with provisions for undergraduate representatives to the committee. These undergraduate representatives are elected by majority vote during the Fall Undergraduate Orientation Meeting for a one year term. It becomes the responsibility of these undergraduate representatives to research and communicate the opinions of the undergraduate population concerning the projects and actions the committee. The committees needing undergraduate representation are:

Curriculum Committee

Considers all matters related to the implementation and operation of all undergraduate and graduate degree programs offered by the department. Members represent all major phases of the academic program and departmental areas (B.A./B.F.A., M.F.A, interdisciplinary Ph.D.).

Undergraduate students elected to committee: 1

Recruitment and Retention Committee

This committee oversees recruitment and retention efforts of the department including university Open Houses, external recruitment events and Drama Daze.

Undergraduate students elected to the committee: 2

Archie's Committee

This student committee is responsible for the creation and planning of the annual Archie's Award Ceremony that is presented at the end of each academic year. The Archie's Committee is comprised of 2 students from each year in class and 1 faculty member.

Undergraduate students elected to committee: 8

Faculty Representative: 1

STUDENT ORGANIZATIONS, SPECIAL ACTIVITIES AND OPPORTUNITIES

STUDENT ORGANIZATIONS

USITT is a student chapter of the United States Institute of Theater Technology. Members of the group work together to plan and execute events in support of the Department of Theater community as well as raise funds to attend the annual Conference that happens in the middle of March.

Africana Theatre Laboratory (ATL) is a student organization designed to both educate and entertain Southern Illinois University and the surrounding community through both African and African American art forms. The group produces plays, musicals, other theatrical performances and events which feature minority student artists. ATL is opened to all students interested in theater regardless of ethnic background or previous experience.

DRAMA DAZE

Every year the Department of Theater sponsors DRAMA DAZE, an all-day theater event offered to area high school students.

DRAMA DAZE is extremely popular and is a valuable and visible outreach and recruiting tool for the Department. Your assistance is appreciated.

KCACTF

The SIU Department of Theater frequently participates in the programs of the Kennedy Center American College Theatre Festival (KCACTF). KCACTF is a national theater program which strives to improve the quality of college theater in the United States by providing theater departments and student artists a means to showcase their work and receive outside assessment by qualified respondents. For more information on the activities, opportunities and programs provided through KCACTF, log on to their national website at www.kcactf.org or our region's website at www.kcactf3.org.

THE McLEOD SUMMER PLAYHOUSE

The McLeod Summer Playhouse is a professional summer theater company committed to presenting popular theater to the southern Illinois region. Additionally, the Playhouse particularly strives to provide professional opportunities for Illinois artists, professional level experience for SIU students, and the creative and interdisciplinary activity of SIU faculty. Students can receive credit for working with

MSP or audition/interview to work as actors or technicians for the summer. For more information about MSP, check their website at <http://theater.siu.edu/buttons/playhouse.html>.

PROFESSIONAL AND GRADUATE SCHOOL AUDITIONS AND INTERVIEWS

Many opportunities exist for finding work outside the Department of Theater. Below are brief descriptions of some auditions and conferences that provide employment opportunities.

Midwest Theater Auditions (MWTA) are held in St. Louis at Webster University. Many companies are represented, offering seasonal and year-round work. Check the Departmental Calendar for the dates of these auditions/interviews. Applications are usually available in November. Check with your Mentor for more details. An early application is essential.

Southeastern Theater Conference (SETC) is the largest theater employment conference. Actors must attend a regional screening audition in early November in Kentucky. If they are passed on, they attend the final auditions in March. Technical students are not required to attend a screening interview. Check with your Mentor for more details.

University Resident Theater Association (URTA). This is an opportunity for graduating seniors to audition or interview for graduate programs in theater. Auditions are in January or February, and each applicant must receive a Departmental nomination before applying. Check with your Mentor in October. The deadline is usually mid-November.

United States Institute for Theater Technology (USITT). This conference, usually held in March, is an excellent education and networking venue for MFA students and qualified individuals. Ask design and production faculty for details.

ACTING COACHING

Acting coaching is available on an as needed basis from all members of the Performance Faculty. Students should contact individual Performance Faculty member(s) directly to schedule coaching times.

SCHOLARSHIPS, HONORS, FINANCIAL AID AND STUDENT EMPLOYMENT

DEPARTMENT OF THEATER SCHOLARSHIPS AND TUITION WAIVERS

The Department of Theater offers scholarships and/or tuition waivers of varying amounts on an annual basis to undergraduates. Applications and guidelines are available in the Theater Office.

The SIU/HB STUDIO Internship Scholarship is a \$1,000.00 scholarship given to a performance student wishing to study acting at the HB Studio's summer intensive workshop. The qualifying student must be accepted by the HB Studio into the summer workshop. Students upon acceptance can register for elective credits.

The Department of Theater presents awards for excellence in both academics and production during the annual College of Liberal Arts Honors Day ceremony. Scholarship recipients are also recognized at this event. See your Mentor for details.

STUDENT EMPLOYMENT

The Department of Theater offers many opportunities for student employment such as Main Office, Costume Studio and Scenic Studio. In most cases, student must be eligible for federal work-study to receive employment. To find out if you are eligible for federal work study, please visit the financial aid office at SIU. For information on the availability of employment, please contact the Department of Theater main office to be directed to the appropriate supervisor.

INFORMATION AND PROCEDURES FOR THE PROGRESSION THROUGH THE B.A. IN THEATER

THE BACHELOR OF ARTS DEGREE IN THEATER

The Bachelor of Arts degree in Theater is designed to provide the student with broad-based exposure to human experience and sound foundation in basic skills of theater craft. The undergraduate theater major provides the student with invaluable interpersonal and intrapersonal skills and builds inquiring and open minds—qualities required in most professions the student might wish to pursue after graduation—and further offers essential education and training for continued work in graduate or professional schools. Courses in acting, voice, movement, directing, theater history, dramatic literature, playwriting, production design, and technical theater, are augmented by the extensive production schedule in two theaters providing training in all aspects of theater. The production schedule is extensive enough to allow students the opportunity to design sets, lights, and costumes and to write, perform, and direct for productions bridging all dramatic genres, including musical theater.

In addition to the University Core Curriculum requirements, all theater majors must complete a theater core curriculum of 27 semester hours, all of which must be completed with a grade of C or better; a liberal arts component of 20 hours, selected by advisement from courses outside the Department of Theater; and 32 hours of theater electives, to include at least 9 hours at the 400 level. These 32 hours may also include course work outside the Department of Theater if they are germane to the student's specialization in performance, design, history, criticism and playwriting. As examples a student with an emphasis in performance may wish to take dance classes as these will enhance their performance skills. A student with a focus in design may want to take classes in Art and Design to improve their drawing or history background. These 32 hours may also include a minor of 15 hours in such complementary fields as art, clothing and textiles, computer science, English, foreign languages, history, journalism, music, speech communication, philosophy, psychology, recreation, and sociology.

Theater course credit earned at other institutions of higher learning, not used for University Core Curriculum requirements at the time of transfer, can be applied to the Bachelor of Arts degree program with the approval of the Curriculum Committee of the Department of Theater.

ACADEMIC ADVISEMENT AND REGISTRATION

The current College of Liberal Arts Academic Advisor for Theater and Speech Communication is Jay Lewis. His office is located the Communications Building, Room 2249. The telephone number is 618.453.8114. The academic advisor's office hours are posted outside his office door. Theater students must first meet with their Department of Theater Faculty Mentor and complete a mentor advisement form before registering for classes. The academic advisor will not register a student for Theater classes without a current, completed and signed mentoring form. All current Theater majors in good academic standing are authorized to register for classes on Salukinet. Some restrictions apply. Check Salukinet for the date that registration for classes begins.

Additional information, including an advisement schedule, is posted at the advisement office. Please feel free to contact the academic advisor if you have any questions.

APPLICATION FOR TRANSFER CREDIT

To obtain transfer credit for theater courses taken at another institution, the student must provide the following:

1. A cover letter detailing the request.
2. A transcript showing grade received in course, and
3. A catalog description and syllabus from the course for which the student wishes to receive credit.

Students should submit all of the above materials to the Chair of the Theater Department.

All courses will transfer in as general theater elective credit unless the student requests otherwise.

A note to transfer students: Though the Theater Department will make every effort to accommodate students who transfer in with a two year degree, it cannot guarantee that a student will be able to complete a theater major in only four semesters. Speak with your Mentor for more specifics.

APPLICATION FOR WAIVERS OR PROFICIENCIES

To obtain a waiver of a required course or to request a waiver of other departmental requirements, a student must petition the Department Chair in writing. These petitions normally take the form of a letter that states the requirement to be waived and the reasons the student is requesting the waiver. The Chair will consider the petition and make a recommendation to the faculty as a whole either to grant the waiver or refuse it. The faculty will then vote on the recommendation of the

committee. Students should allow at least one month for this procedure. Requests for proficiency exams will be denied. Students should use the procedures for transfer credit or waiver of requirements to deal with such matters.

PROGRAM OF STUDY FOR THE BA IN THEATER

The following guide contains a general outline suitable for those pursuing a BA in Theater. Guides with classes more specifically targeted to various interests (performance, dramaturgy, playwriting, costume, lighting, or technical) can be obtained from a student's faculty mentor.

BA in Theater Suggested Curricular Guide

| FIRST YEAR | FALL | SPRING |
|---|-------------|---------------|
| UCOL 101, THEA 217 | 3 | 3 |
| ENGL 101/102 or LING 101/102 | 3 | 3 |
| MATH 101, SPCM 101 | 3 | 3 |
| THEA 203 A or THEA 218 A, THEA 218 A B or C | 3 | 3 |
| THEA 220 (UCC Fine Arts Requirement), | 3 | - |
| Theater Electives in Area of Interest* | - | 3 |
| <i>Total</i> | <i>15</i> | <i>15</i> |

| SECOND YEAR | FALL | SPRING |
|---|-------------|---------------|
| Human Health, THEA 205 | 2 | 2 |
| Physical Sciences, Life Sciences | 3 | 3 |
| ENGL 290/291 or ENGL 365 Shakespeare | - | 3 |
| THEA 218 B or C (or THEA elective), THEA 311A | 3 | 3 |
| THEA 300 | 1 | 1 |
| Theater Electives in Area of Interest* | 6 | 3 |
| <i>Total</i> | <i>15</i> | <i>15</i> |

| THIRD YEAR | FALL | SPRING |
|--|-------------|---------------|
| Foreign Language I and II | 4 | 4 |
| Social Science | 3 | 3 |
| THEA 300 | 1 | 1 |
| THEA 354A, 354B | 3 | 3 |
| Theater Electives in Area of Interest* | 4 | 4 |
| <i>Total</i> | <i>15</i> | <i>15</i> |

| FOURTH YEAR | FALL | SPRING |
|--|-------------|---------------|
| Humanities | 3 | 3 |
| Multicultural | - | 3 |
| Liberal Arts Electives | 3 | 6 |
| THEA 402 or 401A & B | 3 or 2+1 | - |
| Theater Electives in Area of Interest* | 6 | 3 |
| <i>Total</i> | <i>15</i> | <i>15</i> |

*Theater Electives are by advisement and selected from areas of interest including *Performance; Design and Technical Production; Playwriting, Dramaturgy and History.*

Theater majors should see their mentor and academic advisor early each semester.

THE BACHELOR OF FINE ARTS IN MUSICAL THEATER

A four year course of study offered jointly by the SIU Department of theater and School of Music specifically designed to prepare students for a career in musical theater by offering intensive training in acting, singing and dancing. A liberal arts core combines with a rigorous performance curriculum, guiding students to develop and hone the skills necessary to excel as a professional “triple-threat” performer.

The mission of the BFA in Musical Theatre at SIU is to provide specific academic and professional training for students with a desire to perpetuate and promote the art of theatre performance. Placing an equal importance on academic and artistic excellence -- while seeking a balance between theoretical and applied material -- the BFA presents a curriculum and a performance season which combine to prepare students for success in the world of professional musical theatre performance while equipping its students with the ability to shape the future of the art of musical theatre.

In accomplishing this purpose, the BFA in Musical Theater program seeks to:

1. Provide a strong base of knowledge in musical theatre theory, history and literature.
2. Provide practical training in the skills in music (specifically singing and music reading), dance and acting needed to succeed as a professional musical theatre artist.
3. Provide production opportunities that demonstrate how musical theatre history and theory relate to and work in performance, and which present laboratory experiences for practicing and honing the skills specific to musical theatre.
4. Encourage individual artistic and personal growth, and create opportunities for the exploration and expansion of individual creative potential.
5. Provide varied, quality musical theater performances for diverse audiences.

The program of study offered by the BFA is solidly focused on the theoretical and practical issues required by students to create musical theatre art and to function in the realm of professional musical theatre performance. Candidates successfully completing BFA in Musical theatre must be able to meet the following educational objectives:

1. Demonstrate a working knowledge of vocabulary, techniques and theories in necessary to the fields of music, theatre and dance performance.
2. Demonstrate appropriate skills in acting, singing and dance to achieve their career goals as performers.
3. Demonstrate the ability to communicate musical theatre concepts, ideas and theories in writing, oral presentation and performance.

4. Demonstrate the ability to make informed judgments concerning the artistic merits of works of theatre, music and dance and specifically musical theater performances.
5. Demonstrate the ability to articulate the significance of artistic works and the value of performing arts to society.
6. Demonstrate an understanding of the collaborative nature of theatre, and specifically the additional collaborative partners necessary for musical theater productions.

BFA Musical Theater students progress through a four year, 135 credit hour program which includes 38 hours of University Core Curriculum requirements, 35 hours of acting and voice classes, 21 hours of dance courses and 41 hours (including 7 hours of approved electives) of music and theater support classes such as theater and music theater history, harmony and aural skills, theatre production, class piano, play analysis, stage makeup, audition techniques, etc. The major theater, music and dance classes begin in the first semester of the first year, and should be taken in the recommended sequence.

In addition to course work, valuable performance opportunities provided throughout the academic year allow the students essential practical experience. Students also gain academic credit and professional performance experience by performing with SIU's professional summer stock company, The McLeod Summer Playhouse. Students must audition to be accepted into the BFA in Musical Theater program, and must pass a juried barrier exam in their fourth semester (second for transfer students) to remain in the program.

BFA Musical Theater Curricular Guide

| First Year | Fall | Spring | Summer | Grade |
|--------------------------------------|------|--------|--------|-------|
| UCOL 101 | 3 | | | |
| UCC Math | | 3 | | |
| THE 220: Fresh. Thea. Seminar | 3 | | | |
| MUS 101: Mus Fundamentals* | [3] | | | |
| MUS 020; 022 Choral U; Concert Choir | 1 | 1 | | |
| MUS 140x: Voice Lessons | 1 | 1 | | |
| MUS 030a; b: Class Piano | 1 | 1 | | |
| KIN 103f: Tap Dance | 2 | | | |
| KIN 103a: Ballet | 2 | | | |
| KIN 103c: Jazz Dance | | 2 | | |
| THE 203b: Stage Speech IPA | | 3 | | |
| THE 217: Acting | | 3 | | |
| THE 322: Summer Theater | | | 2 | |
| | | | | |
| <i>total</i> | 13 | 14 | 2 | 29 |

| Second Year | Fall | Spring | Summer | Grade |
|---|------|--------|--------|-------|
| UCC English 101, 102 | 3 | 3 | | |
| UCC: SPCM101: Intro to Oral | 3 | | | |
| UCC: Mus 203 Dvrsty in Pop Music | | 3 | | |
| MUS 240x: Voice Lessons | 1 | 1 | | |
| MUS 104a: Aural Skills | 1 | - | | |
| MUS 105a: Theory | 3 | - | | |
| MUS 402: MT Workshop | | 2 | | |
| THE 205: Stage Makeup | | 2 | | |
| THE 303b Voice (Dialects) | - | 3 | | |
| THE 323: MT Dance | 1 | 1 | | |
| **APPROVED ELECTIVE: | 3 | | | |
| - | | - | | |
| | | | | |
| | | | | |
| <i>total</i> | 15 | 15 | | 30 |

| Third Year | Fall | Spring | Summer | Grade |
|------------------------------------|------|--------|--------|-------|
| University Core Curriculum | 3 | 6 | | |
| University Core Curriculum | x | 3 | | |
| MUS 340x: Voice Lessons | 1 | 1 | | |
| MUS 402: MT Workshop | | 2 | | |
| MUS 471: MT History (or spring Sr) | | 3 | | |
| THE 354a: The History | 3 | | | |
| THE 317a; b: Interm Acting | 3 | 3 | | |
| THE 323: MT Dance | 1 | | | |
| THE 423: MT Dance | | 1 | | |
| THE 300: Practicum | 1 | | | |
| THE 424: Aud Tech | 3 | | | |
| <i>total</i> | 15 | 16 | | 31 |

| Fourth Year | Fall | Spring | Summer | Grade |
|--|------|--------|--------|-------|
| University Core Curriculum | 2 | 3 | | |
| University Core Curriculum | 3 | 3 | | |
| MUS 440x: Voice Lessons | 1 | 1 | | |
| MUS 402: MT Workshop | | 2 | | |
| MUS 489: Senior Project | 2 | | | |
| THE 423: MT Dance | 1 | 1 | | |
| THE 303a/403a/THE 417 | 3 | | | |
| THE 311a: Play Analysis | 3 | | | |
| **APPROVED ELECTIVE: | | 3 | | |
| THE 400: Production (significant role) | 1 | | | |
| THE 300: Practicum | | 1 | | |
| <i>total</i> | 16 | 14 | | 30 |

| | |
|--|--|
| Pass Barrier | |
| Significant Role | |
| *Pass out or take remedially | |
| ** Approved Elective must be performance based: singing, dancing, acting, production | |

| | |
|--------------|--|
| THE 303a | |
| THE 400 | |
| THE 403 | |
| THE 417 | |
| MUS 020, 022 | |
| MUS 240P | |
| DANCE: | |

| | |
|--------------------------------------|-----------|
| University Core Curriculum | 41 |
| UCOL | 3 |
| UCC Math | 3 |
| UCC English | 6 |
| UCC Fine Arts: THE 220 Fr. Thea Sem. | 3 |
| UCC: SPCM 101 Intro to Oral Interp | 3 |
| UCC Diversity: MUS 203 Pop Music | 3 |
| UCC Science | 6 |
| UCC Health | 2 |
| UCC Humanities | 6 |
| UCC Social Science | 6 |

| | |
|-------|-----|
| UCC | 35 |
| Major | 79 |
| TOTAL | 120 |

INTERNSHIPS (THEA 260)

The SIU Department of Theater encourages its undergraduates to participate in internship programs with theaters and theater related organizations outside the department, and grants academic credit of up to 15 hours to students who successfully complete those internships. These credits would count as Theater electives. Students interested in securing an internship should talk with their Mentor about possible programs and the procedures for registering and receiving credit of internships. When beginning an internship, students must complete the “Internship Contract” form found in Appendix B of this hand book.

EXIT EXAMINATION

All students majoring in theater are also required to take an exit examination during their final semester and complete an assessment questionnaire. The exit examination consists of approximately 50 multiple choice questions based on information taught in the theater core courses. The purpose of the exam and assessment questionnaire is to aid the Department of Theater in the manner and methodology by which it teaches each student.

FACILITIES AND EQUIPMENT

PERFORMANCE SPACES

See the Theater Department website for descriptions of performance spaces. Use of theater spaces must be reserved through the DOT office manager, and reservation schedules for both spaces can be found on the SIU Theater Google Calendar.

PRIORITIES FOR USE

The use of Department of Theater performance, rehearsal and production spaces, as well as performance/production personnel and technical resources including props, costumes, lighting and shop equipment is subject to the following order of priority:

1. Regularly scheduled classes
2. Season subscription productions
3. MFA directing and playwriting productions
4. Class projects
5. Projects initiated by theater majors
6. Rentals and projects initiated by non-theater majors

PROP/COSTUME RENTAL AND USAGE

Please see respective area head during shop hours for further information. Please note costumes are often not loaned out for class projects.

DEPARTMENTAL FORMS

The following forms are available in the Department of Theater Office:

Degree Guidelines
Play Selection
Scholarship and Tuition Waiver Application
Internship Application
Internship Contract and Evaluation forms
Independent Study Contract

Elective Request Form
Transfer Credit Request Form
Proposals For Student Productions
Cast/Crew Infraction Form
One-Day Production Proposal
One-Week Production Proposal