This document outlines guidelines for applied study of string instruments to supplement and clarify requirements spelled out in the syllabi of applied courses.

**Repertoire:**

Appropriate repertoire will be assigned by the instructor at the beginning of each semester at all levels. Selections that have been performed at previous semester juries cannot be used again for subsequent juries. The study of pieces with a duration of 10 minutes or less must be completed in no more than a full semester. Larger scale works can exceed this limit by an additional semester. The syllabus spells out additional details about repertoire for each level.

Students need to fill out and maintain a Repertory Card which has to be updated with current information. If the student is playing a jury, the card must be presented at that time.

**Special Guidelines by Level:**

**040:** this level is considered to be remedial to allow students to acquire the basic skills necessary to qualify for higher levels. The Area Coordinator can assign a qualified Graduate Assistant majoring in the student’s instrument—pending available work hours—to render some or all of the instruction at this level. The main instructor on that instrument will provide regular supervision of the Assistant at the beginning, mid-term and end of the semester or at any time the Assistant requests it. A jury is not required but advancement to the next level must be approved by a jury. A signature of jury committee members is needed on the repertoire card as proof of such approval.

**140:** students at this level are expected to learn at least 2 pieces of contrasting styles and engage in continuous study of technical materials as assigned by the instructor. A jury is needed with signatures on the repertoire card for advancement to the next level.

**240:** at this level students must demonstrate continued improvement of their skills. 2-3 pieces of contrasting styles and more advanced technical material is studied as deemed appropriate by the instructor.

Students seeking to advance to **340** level must pass the Upper Division Exam, a jury performed before the full music faculty at the end of the semester, as scheduled.

**Technical Requirement:** syllabi for each applied level of study spell out the specific requirements students need to fulfill. Scales, etudes and other technical exercises are used to enhance the student’s technical ability based on general principles and the individual needs as identified in the course of study. To ensure sufficient technical ability, each semester jury has technical categories in the evaluation system and all students are required to play scales at those exams. The faculty judges can evaluate student achievement in the technical area based on the way they handle the difficulties presented by
the chosen repertoire and the performance of scales in 1-4 octaves at various speeds/articulations, in major, minor and modal versions.

**Studio Class:** students enrolled in 2 or 3 credit applied lessons participate in weekly studio classes. Each student will perform at least once per semester in the presence of their peers and the applied instructor. Additionally, studio classes can include study of selected musical and technical aspects of performance, masterclasses held by invited guests and study of orchestra excerpts.

**Concert attendance:** if a degree program requires it, 7 live concerts must be attended per semester, recorded on a Recital Attendance Card, presented to the applied teacher. Recitals in which a student performs do not count toward this requirement.

**Degree Recitals:** if the degree program requires a Partial Recital, MUS 398: a performance of 25-40 minutes of at least 2 contrasting styles is required. For MUS 498 or 598 full recital: 55-70 minutes of 2-3 contrasting styles is required. If a collaborative pianist is needed, students will comply with the requirements set forth by the piano department, including a timely request using the appropriate form and a legible copy of all scores. The full program information is due to the Music Office 2 weeks before the recital.

**Recital Previews:** the student is required to coordinate schedules of the performance venue, the collaborative pianist and the recital jury-members of the area faculty to set up a preview no later than two weeks prior to the recital date. Previews should preferably be held in the same venue as the recital, allowing the jury to judge the performance in the same acoustical environment. At the preview, the student needs to provide a copy of the repertoire list to each member of the jury, listing the date, time and place of the recital, performer names, composer names, composer dates and full titles of compositions—including individual movements. For a graduate degree recital, the student must bring the appropriate jury approval form to the preview.

**Semester Juries:** students required to play a semester jury need to sign up for a time slot using the posted sign-up sheet. Juries will be approximately 10 minutes long. Scales of the appropriate level and music selections approved by the instructor will be performed. Juries can be played for the semester grade only, or requesting consideration for advancement to the next level (except for 240-340, which requires the Upper Division Exam, as outlined above). Some students can have an exit jury at 240. The jury committee will score each student in the following categories: Tone, Rhythm, Technique, Musicianship, Overall impression. An Assessment will also be made in 2 categories: Technique, Musicianship/Creativity on a scale of 5. Juries can also evaluate a request for a degree program change. Students present the repertoire card and completed recital attendance card at the jury if their degree program requires it.

**Performance Dress:** students are expected to dress professionally for all occasions. An evening recital or solo performance calls for more formal dress code, such as a tuxedo or dark suit for men, bow tie or dark long tie and long black or dark dress for women. For less formal events, the dress code can be different but please treat each performance with the necessary care in this area, including semester juries or Upper Division exams. Since most string instruments are in direct contact with the player and their clothing in performance, one must consider any special needs arising from that. For example the thickness of shoulder padding of a jacket or dress affects the holding of a viola or violin. Please consult your instructor about this issue prior to any performance.
Memorization: memorization of music performed at juries, exams and concerts is not explicitly required. Of course, performing by memory is very impressive and can enhance the creative element in a performance. In the string area when performing in an orchestra, chamber music and even sonatas with piano in a recital, music is traditionally used and only unaccompanied and solo literature is commonly memorized. This matter should be treated as part of the discretionary area of study, subject to individual decisions made by the teacher and student to maximize the educational experience.