

## M.A. Rhetoric/Composition – Procedures for Professional Portfolio Option

The Professional Portfolio Option for the M.A. in Rhetoric & Composition provides the student an opportunity to work on several key projects from their time as a master's student. These pieces may come from specific classes or from other projects initiated as a result of their studies. The goal is to produce a portfolio that will serve as an introduction to the student's capabilities, work, and potential for additional studies and/or employment in a related field.

### The Portfolio

- Papers from 3 graduate-level courses<sup>i</sup> or from other projects initiated as a result of their studies (should represent a variety; ultimately, the discretion of the designated professor). These papers should be revised according to/accommodating teacher response and to the satisfaction of the designated professor<sup>ii</sup>.
- A revision of one of the papers (or combination thereof) for submission to a journal or book for potential publication. (Actual publication is not required to fulfill requirements).
- A 15-25 page reflective essay introducing and discussing the four pieces (the three revised course papers plus the piece for potential publication) and how they represent the student's current and future work and situate that work in the field.

### The Procedure

SEMESTER	WEEK	ACTIVITY
First		
Second	by Week 15	Meet with AH to discuss portfolio option, possible selections, and designated professor
Third	by Week 3	Submit Professional Portfolio Option Worksheet for review and approval
	Week 4/5	R/C Faculty will review worksheets, making any necessary adjustments in designated professor assignments, etc.
Fourth	Week 6	Students submit 3 copies of portfolio
	Week 8	R/C Faculty review submitted portfolios
	Weeks 9 - 10	Orals with individuals who submitted portfolios
	Week 11	Preparation for final submission of portfolio
	Week 12	Due to Graduate School

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<sup>i</sup> ENGL 401, 489, 490, 491, 493, 501, 502, 581, 582, 582i, 593, 596, 597.

<sup>ii</sup> "Designated professor" refers to the primary professor with whom the student will communicate during the process of completing the portfolio; the designated professor is comparable to the chair of a thesis committee. The designated professor will be appointed by the faculty in consultation with the student.