Annual Workload Assignment

FACULTY NAME: DEPARTMENT / SCHOOL:

*Per the Collective Bargaining Agreement between the Board of Trustees of SIU and the SIUC Faculty Association, IEA/NEA (Section 8.01), faculty workload assignment shall consist of teaching, research/creative activity, and service. Such assignment shall be based upon a workload equivalent of twenty-four (24) credit hours of teaching per academic year. In addition, Faculty members must maintain at least six (6) office hours per week during parts of at least two (2) days.*

ON LEAVE (check all applicable) Fall Semester Spring Semester Type of Leave

Identify Research/Creative Activity products in last 12 months (need not be exhaustive)

|  |  |  |
| --- | --- | --- |
| **FALL 2023** | **%** | **ASSIGNMENT** |
| DIRECT TEACHING |  | COURSES (PROJECTED ENROLLMENT) |
| INDIRECT TEACHING |  | ASSIGNMENT INCLUDES: |
| RESEARCH/CREATIVE ACTIVITY |  | PROJECTED ACTIVITIES AND OUTCOMES INCLUDE: |
| SERVICE |  | ASSIGNMENT INCLUDES: |

*Fall 2023 Assignment (should total 100%)*

|  |  |  |
| --- | --- | --- |
| **SPRING 2024** | **%** | **ASSIGNMENT** |
| DIRECT TEACHING |  | COURSES (PROJECTED ENROLLMENT) |

|  |  |  |
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| INDIRECT TEACHING |  | ASSIGNMENT INCLUDES: |
| RESEARCH/CREATIVE ACTIVITY |  | PROJECTED ACTIVITIES AND OUTCOMES INCLUDE: |
| SERVICE |  | ASSIGNMENT INCLUDES: |

*Spring 2024 Assignment (should total 100%)*

**Note:** Changes in a final workload assignment can be made only for a subsequent change in circumstances (e.g., death or disability of a Faculty member, employment of new Faculty, the closing of previously scheduled courses, level of external funding from grants, increase or decrease in enrollment of assigned courses, reduction in total revenue, etc.). [Section 8.01.c, Collective Bargaining Agreement].

## Faculty Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Chair Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dean Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**