CoLA Annual Workload Assignment

FACULTY NAME:	SCHOOL:
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Per the Collective Bargaining Agreement between the Board of Trustees of SIU and the SIUC Faculty Association, IEA/NEA (Section 8.01), faculty workload assignment shall consist of teaching, research/creative activity, and service. Such assignment shall be based upon a workload equivalent of twenty-four (24) credit hours of teaching per academic year. In addition, Faculty members must maintain at least six (6) office hours per week during parts of at least two (2) days.

ON LEAVE (check all applicable)	Fall Semester	Spring Semester	Type of Leave		
Identify Research/Creative Activity products in last 12 months (need not be exhaustive)					

Semester:	<u>%</u>	ASSIGNMENT
DIRECT TEACHING		TENTATIVE COURSES (PROJECTED ENROLLMENT)
INDIRECT TEACHING		ASSIGNMENT INCLUDES:
RESEARCH/ CREATIVE ACTIVITY		PROJECTED ACTIVITIES AND OUTCOMES INCLUDE:

SERVICE		ASSIGNMENT INCLUDES:
Assignment total:		(should total 100%)
Semester:	<u>%</u>	ASSIGNMENT
DIRECT TEACHING		TENTATIVE COURSES (PROJECTED ENROLLMENT)
INDIRECT TEACHING		ASSIGNMENT INCLUDES:
RESEARCH/ CREATIVE ACTIVITY		PROJECTED ACTIVITIES AND OUTCOMES INCLUDE:
SERVICE		ASSIGNMENT INCLUDES:

Assignment total:

(should total 100%)

Note: Changes in a final workload assignment can be made only for a subsequent change in circumstances (e.g., death or disability of a Faculty member, employment of new Faculty, the closing of previously scheduled courses, level of external funding from grants, increase or decrease in enrollment of assigned courses, reduction in total revenue, etc.). [Section 8.01.c, Collective Bargaining Agreement].

Faculty Signature:	Date:
Signature of faculty member is intended solely to	confirm receipt of the tentative workload assignment.
Director Signature <u>:</u>	Date:
Dean Signature:	Date: