Internship In Sociology
Sociology 399

Instructor: Prof. Mark Schneider
Office: Faner Hall 3424, Office Phone: 453-7627
Office Hours: vary by semester

Suggested Textbook:

Hanmer, Doris M. 2002. *Building Bridges: The Allyn and Bacon Student Guide to Service Learning.* Boston: Allyn and Bacon.

Course Description: The internship program is part of the applied sociology component of the sociology program. It connects the valuable experience gained through the world of work with the discipline of sociology. It allows students to sample different work settings and develop knowledge that will aid them in career selection following graduation. The internship will also assist those students preparing for graduate school in that it will provide direct opportunities in an applied setting appropriate for those preparing for careers that have policymaking capabilities.

Course Objectives: To provide students majoring in sociology the opportunity to engage in applied sociology and gain valuable work experience.

Course Requirements: There are several assignments that you are expected to complete in order to pass this class. These are as follows:

Hours worked: You are required to work at least 120 hours at the agency you are assigned. Depending on the nature of the agency it may be necessary for you to be willing to work more than 120 hours in order to be accepted by the proposed organization. You and the agency should agree on the amount of hours before you begin the internship.

Daily Journal/Daily Log: Your are required to keep a daily journal/log. Entries in the daily journal should record your activities, your experiences at the agency, and your thoughts about what you are doing and what you are learning. The daily log simply records your hours at the agency. Your journal/log will be collected twice during the semester. Please see assignments schedule for due dates and grading.

Progress Report: There are two (2) progress reports that you should complete this semester. The progress report is a one to two page report which describes your progress thus far in the internship. Please see assignments schedule for due dates and grading.

Two Presentations: You are required to present in a lower level sociology class about your experiences with your internship. There are two of these and it is recommended that you do not make the presentation to different sections of the same class. For example, if you give one presentation for a Soc. 215 class, the second presentation should be in a course other than Soc. 215 (Race & Ethnic Relations in the U.S.). Please see assignments schedule for due dates and grading.

Final Paper: A final paper is required to successfully complete this course. Your **final** paper should be between 8 and 9 pages; however, longer papers are also acceptable but in no case exceed 20 pages. The paper should be generally about the agency you are working for. The paper should state what you did in the agency and how you think it benefited you and may benefit other students. The paper should be a reflection of what you have learned in the sociology courses you took before embarking on this internship. In other words, **how can your participation in the internship** reflect what you've learned in other

sociology courses. Please see assignment schedule for due dates and grading.

Class Meetings: During our meetings we will discuss the readings and reflect on your experiences in the agency. These reflections are meant not only to solve problems that may have arisen but they will also provide an opportunity for others to share likewise.

Course Grading: This course is a pass/fail course. Although all of your assignments will be evaluated, the final grade is pass or fail. In order to successfully (i.e. pass this course) complete this course, you must complete items 1-7 identified in the assignment schedule and grading section directly below this paragraph. These requirements include the completion of at least 120 hours in the organization where the internship takes place, the daily log, the progress reports, two presentations, and meeting with the internship coordinator. An evaluation of your work at the internship site will be obtained from your internship supervisor. This evaluation will aid the internship coordinator in fully assessing your internship experience and ultimately arriving at a decision about your final grade. Without completing these requirements, you will not receive a passing grade.

Assignment Schedule and Grading

Assignment	Due Date	% of grade
1. Daily Journal/Log	Week 3 and Week 9	18%
2. Progress Report	Week 4 and Week 8	6%
3. Two Presentations	Week 14 and Week 15	6%
4. Final Paper	Week 12	18%
5. Meeting Coordinator	Weeks 3,9, 12, 13	3%
6. Supervisor's Evaluation	Week 14	9%
7. Minimum hours worked		40%

Attendance Policy:
You are expected to follow the time schedule that was agreed upon between you and your supervisor in the organization that you are completing the internship. Additionally, you are required to attend all scheduled meetings with the internship coordinator.

Internship Behavior:
Your internship has been established with an organization that has volunteered to teach you about their work place. Please be aware that your behavior on the job will affect the agency's willingness to work with other students. Be respectful and courteous to the people working within your agency.

Suggested Reading Schedule:

I. By the end of Week 3, it is suggested that you would have read the following chapters:

> Chapter Four (Finding a Placement)

> Chapter One (Benefits of Service Learning for the Student)

II. By the end of Week 9, it is suggested that you read the following chapters:

> Chapter Two (Benefits of Service Learning for the Community)

> Chapter Three (Costs for the Service Learner)

> Chapter Five (Helpful Skills for the Service Learner)

> Chapter Six (Tips on Doing Field Research)

III. By the end of Week 12, it is suggested that you read the following chapters:

> Chapter Seven (Writing Service Learning Papers

> Chapter Eight (Avoiding Some Common Mistakes)