Ling 573: Introduction to CALL

Spring 2016 – CRN 23207
Tuesday, 5:00-7:30 pm
1028 Faner Hall

Instructor: Dr. Katherine Martin (martinki@siu.edu)
Office: 3226 Faner Hall
Office hours: Tuesdays 10 am – 1 pm and Wednesdays 1-4 pm

TA: Dori (Yu-Yen) Lee (vuyenlee@siu.edu)
Office: 4335 Faner Hall
Office hours: Mondays 1-3 pm

Textbooks
No textbook is required for this class. All required readings and supplemental materials will be posted weekly on the course page on SIU Online (D2L).

About the course
This course is designed to be a first introduction to the field of CALL (computer-assisted language learning) for foreign language (FL) and English as a second language (ESL)/English as a foreign language (EFL) instructors. The course will combine three elements: (1) a hands-on introduction to computer- and technology-based materials creation; (2) an overview of tools, websites, software, and apps that are commonly used for language learning and teaching; and (3) a discussion of design considerations, materials evaluation, and how to incorporate technology into language classrooms in a thoughtful and pedagogically-sound way.

Expectations
As your instructor, you can expect me to:
- Be on-time and prepared for class
- Dedicate class time to learning, discussion, and practice
- Be available via email, office hours, and by appointment to address questions and concerns
- Provide clear deadlines and instructions for all required class activities and assignments
- Grade all assignments equitably

As a student, I expect you to:
- Attend class regularly and arrive on-time
- Complete all assigned readings for each week before class
- Visit all websites and resources listed on D2L for each week before class
- Not use your cellphone in class
- Ask questions when you do not understand something or need guidance
- Seek outside help if you need it, as soon as possible
- Participate in class discussions online and in class and complete in-class activities
- Act appropriately in class, respect your fellow students, and work collaboratively with them
Assignments and Grading
Your grade will be based on the following:
- Homework assignments – 50%
- Pedagogical activity creation – 17.5%
- CALL material evaluation – 17.5%
- Participation (posting and responding to posts) on the online discussion board – 10%
- Attendance, participation, and engagement with in-class exercises – 5%

The grading scale is as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Minimum</th>
<th>Maximum</th>
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<tbody>
<tr>
<td>A</td>
<td>90</td>
<td>100</td>
</tr>
<tr>
<td>B</td>
<td>80</td>
<td>89</td>
</tr>
<tr>
<td>C</td>
<td>70</td>
<td>79</td>
</tr>
<tr>
<td>D</td>
<td>60</td>
<td>69</td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>59</td>
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</tbody>
</table>

Homework Assignments
There will be a total of eleven homework assignments. If you complete all eleven assignments and submit them on time, your lowest homework grade will be dropped when calculating your final course grade. The due dates for each assignment are listed in the course schedule. The instructions for each assignment and the link for submitting it will be posted on SIU Online under the appropriate topic. All documents for a given assignment must be combined into a single zipped folder and submitted via SIU Online. Assignments will generally be graded and returned within one week.

Pedagogical Activity Creation
In this assignment you will create an in-class activity or lesson that incorporates technology to enhance language learning (for a target language of your choice). You will choose your language and target skill or form based on your own interests. You will create all materials for the activity or lesson and submit them in a form similar to what would be used in a teaching portfolio. You will also make a five-minute presentation of your activity or lesson to your classmates and receive feedback from them.

CALL Material Evaluation
In this assignment you will evaluate a CALL material of your choice (for example, a piece of software, a game, website, app, etc.) based on the criteria for technology design and evaluation that we discuss in class. You will create a narrated video (2-5 minutes in length) providing a description of the CALL material plus your evaluation of it, and will also give a five-minute presentation to your classmates providing both an overview and your evaluation of the material.

Online Discussions
In addition to in-class discussions, you will also participate in on-line discussions of the readings and materials being covered in class. Each week there will be a new discussion forum where you will post questions, comments, and reflections on the assigned readings and materials for that week. To receive full points, each week you must post at least one original question, comment,
or reflection (topic or thread) and also respond to at least two posts from your classmates. These posts must be made no later than 8 pm the night before class.

**Attendance Policy**
Regular class attendance is extremely important. A substantial portion of course material will only be available in-class and cannot be made up outside of scheduled class meetings. Please notify me by email of any planned absences before they occur. If you are absent the day that an assignment is due, it is your responsibility to make sure the assignment is still submitted by the due date. After two absences your grade may be affected. Regularly arriving late to class may also affect your grade.

**Policy Regarding Late Assignments and Make-up Exams**
Late assignments will not be accepted. It is your responsibility to make sure that you start the assignments with sufficient time to ask any questions you may have and turn them in on time. Even if you are absent from class the day an assignment is due, you must submit the assignment to D2L by the scheduled deadline. Make-up opportunities will not be given for in-class activities. Exceptions may be made for religious observance with at least two weeks’ written notice. Make-ups for illness, etc. will only be granted if a written notice from a qualified professional is provided.

**Email Policy**
Email is the best way to reach me outside of office hours. I will make all efforts to respond to emails in a timely fashion, and you should be able to expect a response within 36 hours most of the time. However, it is best if you do NOT send emails with lengthy or complicated questions. Please reserve these for office hours.

Please note: I will stop answering questions about any assignments at 10 pm the day before they are due. Please plan accordingly.

**Cellphone and Tablet Policy**
Using cellphones and tablets in class is not permitted. These devices should be placed on silent and kept in your bag during class. If you use your cellphone in class, attention will be brought to the issue and your attendance and participation grade may suffer.

**Laptop Policy**
You may use your own laptop in class to work on in-class activities, assignments, and projects. However, because of the wide range of individual computer configurations, we cannot guarantee being able to help with any technical problems related to your specific machine.

**Academic Misconduct and Student Code of Conduct**
All students are expected to adhere to all standards outlined in the SIU Code of Conduct (http://srr.siu.edu/_common/documents/SCC.pdf). Any student engaged in cheating, plagiarism, or other acts of academic misconduct will be subject to disciplinary action. Any student suspected of violating this code for any reason during the semester will be required to participate in the procedural process, initiated at the instructor level, as outlined in the SIU Code of Conduct. This may include, but is not limited to, the confiscation of the examination of any individual suspected of academic misconduct. If you cheat or plagiarize on any assignment, this
may result, at minimum, in the automatic failure of that assignment. Using your cell phone during an exam may be considered cheating.

**Learning and Support Services**
Help is within reach. Learning support services offers free tutoring on campus. To find more information please visit the Center for Learning and Support Services website at http://tutoring.siu.edu/.

**Writing Center**
The Writing Center offers free tutoring services to all SIU students. To find a center or schedule an appointment please visit http://write.siu.edu/.

**Disability Policy**
Disability Support Services provides the required academic and programmatic support services to students with permanent and temporary disabilities. DSS provides centralized coordination and referral services. To utilize DSS services, students must come to the DSS to open cases. The process involves interviews, reviews of student-supplied documentation, and completion of Disability Accommodation Agreements. See http://disabilityservices.siu.edu/ for more information.

**Classroom Recording Policy**
To ensure the free and open discussion of ideas, students may not record classroom lectures, discussion and/or activities without the advance written permission of the instructor, and any such recording properly approved in advance can be used solely for the student’s own private use. Recordings may be permitted on a case-by-case basis with prior approval of the instructor.

**Withdrawal Policy – Undergraduates only**
Students who official register for a session may not withdraw merely by the stopping of attendance. An official withdrawal form needs to be initiated by the student and processed by the University. For the proper procedures to follow when dropping courses and when withdrawing from the University, please visit http://registrar.siu.edu/catalog/undergraduatecatalog.html.

**Incomplete Policy – Undergraduates only**
An INC is assigned when, for reasons beyond their control, students engaged in passing work are unable to complete all class assignments. An INC must be changed to a completed grade within one semester following the term in which the course was taken, or graduation, whichever occurs first. Should the student fail to complete the course within the time period designated, that is, by no later than the end of the semester following the term in which the course was taken, or graduation, whichever occurs first, the incomplete will be converted to a grade of F and will be computed in the student’s grade point average. For more information please visit http://registrar.siu.edu/grades/incomplete.html.

**Graduate Policies**
Graduate policies often vary from undergraduate policies. To view the applicable policies for graduate students, please visit http://gradschool.siu.edu/about-us/grad-catalog/index.html.
Safety Awareness Facts and Education
Title IX makes it clear that violence and harassment based on sex and gender is a Civil Rights offense subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources at http://safe.siu.edu.

Saluki Cares
The purpose of Saluki Cares is to develop, facilitate, and coordinate a university-wide program of care and support for students in any type of distress – physical, emotional, financial, or personal. By working closely with faculty, staff, students, and their families, SIU will continue to display a culture of care and demonstrate to our students and their families that they are an important part of the community. For information on Saluki Cares contact (618) 453-5714 or siucares@siu.edu, or see http://walukicares.siu.edu/index.html.

Emergency Procedures
Southern Illinois University Carbondale is committed to providing a safe and healthy environment for study and work. We ask that you become familiar with the SIU Emergency Response Plan and the Building Emergency Response Team (BERT) programs. Emergency response information is available on posters in buildings on campus, available on BERT’s website at www.bert.siu.edu, the Department of Safety’s website at www.dps.siu.edu (disaster drop down), and the Emergency Response Guideline pamphlet. Instructors will provide guidance and direction to students in the classroom in the event of an emergency affecting your location. It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency.

Inclusive Excellence
SIU contains people from all walks of life, from many different cultures and sub-cultures, and representing all strata of society, nationalities, ethnicities, lifestyles, and affiliations. Learning from and working with people who differ is an important part of education as well as an essential preparation for any career. For more information please visit http://www.inclusiveexcellence.siu.edu/.

Affirmative Action and Equal Opportunity
The main focus of the affirmative action and equal opportunity office is to ensure that the university complies with federal and state equity policies and handles reporting and investigation of discrimination cases. For more information visit http://diversity.siu.edu/#.
## Course Schedule

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<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topic(s)</th>
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<tbody>
<tr>
<td>Week 1</td>
<td>January 19</td>
<td>Intro to CALL</td>
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<tr>
<td>Week 2</td>
<td>January 26</td>
<td>Word Processing</td>
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<td>Week 3</td>
<td>February 2</td>
<td>Presentation Software</td>
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<td>Week 4</td>
<td>February 9</td>
<td>Creating &amp; Editing Images</td>
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<tr>
<td>Week 5</td>
<td>February 16</td>
<td>Creating &amp; Editing Audio</td>
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<tr>
<td>Week 6</td>
<td>February 23</td>
<td>Creating &amp; Editing Video</td>
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<td>Week 7</td>
<td>March 1</td>
<td>Digital Storytelling</td>
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<tr>
<td>Week 8</td>
<td>March 8</td>
<td>Design &amp; Evaluation of Materials</td>
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<tr>
<td>Week 9</td>
<td>March 15</td>
<td>No class – Spring break</td>
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<tr>
<td>Week 10</td>
<td>March 22</td>
<td>Creating a Website</td>
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<tr>
<td>Week 11</td>
<td>March 29</td>
<td>Wikis &amp; Blogs</td>
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<tr>
<td>Week 12</td>
<td>April 5</td>
<td><em>Pedagogical Activity Presentations</em></td>
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<tr>
<td>Week 13</td>
<td>April 12</td>
<td>Listening &amp; Speaking</td>
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<tr>
<td>Week 14</td>
<td>April 19</td>
<td>Reading &amp; Writing</td>
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<tr>
<td>Week 15</td>
<td>April 26</td>
<td>Grammar &amp; Vocabulary</td>
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<tr>
<td>Week 16</td>
<td>May 3</td>
<td>Assessment Using Technology</td>
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<tr>
<td>Week 17</td>
<td>May 10</td>
<td><em>Final Exam Week – Evaluation Presentations</em></td>
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See D2L for details of required readings and assignments due for each class period.