Linguistics 290 Spring 2016
Advanced English Composition for ESL Students

Senior Lecturer: Kamden Summers, ABD
Office: Faner 3321
Office phone: 618-453-2265
Office Hours: TBD
E-mail: ksummers@siu.edu

Recommended Textbook:

Required Materials:
- Internet access, so as to submit your assignments via Desire2Learn or read articles assigned in class and posted to D2L
- A printer that you can access easily (either on campus or your own personal printer)
- A notebook for note-taking as well as assigned journals

Course Description:
This course is intended to aid ESL students in the continued refinement of their writing in English, with a strong focus on broadening their understanding of the various rhetorical expectations of the types of writing done in their professional disciplines, both in academia and in industry. Assignments focus on the exploration of research methods, writing tasks in various fields, and in the job application process.

Prerequisites:
Ling/Eng 101 and Ling/Eng 102 is required. If students have not met the course prerequisites and yet decide to stay in the class, they will be held to the same standards as their fellow students and expected to meet the same expectations with no exceptions.

Course Goals:
After taking this course, students will be able to:
- Understand the importance of audience, purpose, and tone in the composition of any written text
- Create well-developed, meaningful and organized documents with all required organizational and formatting elements
- Utilize quotations, paraphrases, and summaries correctly in written texts and employ the format for reference pages and in-text citations as indicated by the referencing guidelines for their individual areas of study
- Compose written texts that are clear, concise, and critically-thought out
- Compose a cover letter and resume
- Compose a coherent and organized e-mail for a simple request
- Effectively utilize editing and revision strategies for errors in writing at the word and sentence level

Course Requirements:
A. Attendance
Students are expected to attend class. An abundance of absences will prevent students from passing this course. If you are ill or have an emergency, please contact me before the class (preferably by e-mail). When you return to class, please be sure that you have completed all the assignments. Absences can be excused for the following reasons:
- Officially organized documented university event
- Religious holidays
- Death in the family
- Illness

B. Late assignments
All assignments are expected at the time that they are due. Unless the instructor is informed beforehand of a possibly absence, late work will not be counted towards a student’s grade.

C. Cell Phones
Please turn off cell phones and other electronic devices before the beginning of class. If you need to take and emergency call during class, please leave the classroom with as little disruption as possible. Do not send or receive calls or text messages during class, and do not surf the Internet with any electronic device during class. Lack of compliance with this policy will be regarded as disruptive behavior.
D. Course Website – Desire2Learn (D2L)

Students can log into the D2L system at http://online.siu.edu for online access to the course syllabus, schedule changes, assignments, email access to classmates and the instructor, and additional class resources. Grades will be posted on D2L as they become available. All essays must be submitted as a Microsoft Word Document (.doc) in the digital dropbox in D2L. For help with D2L, visit the SIU Online help desk at http://cte.siuc.edu/d2lhelp/welcome/.

E. Grade Meetings

You are welcome to make an appointment and meet with me 24 hours after receiving graded assignments if you want to discuss your grade. I will GLADLY talk with you about your grades 24 hours after you received them. This will give you necessary time to review my comments and compose questions that you might have. This will facilitate our discussions and make our meetings as productive as possible for you. I DO NOT negotiate grades, but I can explain how you earned the grades you received and how to improve for the next assignment.

F. Technology Etiquette

All emails sent to the instructor will receive a reply—if you do not get a reply, your email was not received. Emails are answered in the order that they are received, within 36 hours of receipt. All emails will be answered.

The Classroom Environment:

Please treat others in the class with respect. We all come from diverse backgrounds. It is alright to have meaningful discussions and even respectful disagreements. However, no discriminatory or inappropriate language will be tolerated. As this is an English composition course, English is the only spoken and written language permitted here. I am here to help you and together, we can make sure that everyone as an enriching experience. Remember to always ask questions if you are not clear about a topic.

Writing Center:

SIU offers free writing help for all students at the Writing Center. The Writing Center is located on the 2nd floor of Morris Library. You can schedule an appointment or just drop in and wait for a tutor as it is FREE! There are specific ESL tutors who can improve your writing skills and develop new strategies of writing during ANY stage of the writing process. If you do visit the writing center, please have a conference summary sent to me after your session so I can be aware of when you visited and what you worked on. This keeps me informed of your progress and shows great initiative! The website is www.write.siu.edu.

Academic Honesty:

Every student is to review SIU’s plagiarism policy-- the URL is listed on the syllabus supplement and you are responsible for knowing and following the policy. Please note that in this class, under no circumstances will plagiarized work be accepted for credit. Every student must cite any source (and/or someone else's thoughts/ideas/words) they use in graded work for this course. It is important to understand that "recycling" of papers you have written for another class, in full or part, or "borrowing" anyone else's papers, is also considered plagiarism and is unacceptable.

If at any time you plagiarize, including "cutting and pasting" chunks of text with minimal changes in your writing, recycling your own work from other courses (including this one, if you are retaking the class again), submitting work previously written by another student, or any other form of plagiarism- at minimum, you will receive a ZERO for that assignment and you will NOT be able to redo the assignment for credit. There will be absolutely no exceptions to this rule.

If there continue to be submissions which violate this policy, you will be referred to the Chair of the Department, and you may fail the course and / or face expulsion for the university, per SIU's policy. Plagiarism is taken very seriously in this class so be cautious and diligent in your citation use while writing so we can avoid any problems.

If you are unsure if something is considered plagiarism or not, please ask and I would be more than happy to look at the paper and review it with you.

Coursework:

Major course assignments

• Resume and cover letter
• Two short essays of different genres
• Group research project
All assignments should be typed in 12-Times New Roman font, with one-inch margins all around, double-spaced throughout, aligned to the left and stapled in the upper left-hand corner. Other assignments will include journal entries, peer review work, in-class writings, and quizzes. Quizzes cannot be made up, but your lowest quiz grade will be dropped at the end of the semester.

**Breakdown of Grades:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance/Participation</td>
<td>10%</td>
</tr>
<tr>
<td>Homework/Classwork/Quizzes</td>
<td>10%</td>
</tr>
<tr>
<td>Resume and Cover Letter</td>
<td>10%</td>
</tr>
<tr>
<td>Two Essays</td>
<td>30%</td>
</tr>
<tr>
<td>Group Research Project</td>
<td>35%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>5%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
</tr>
</tbody>
</table>

If you have any questions, do not understand something, or need extra help, please come to my office hours or make an appointment to see me at another time. I want you to succeed in this class, but you must take responsibility to help make it happen.