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**Ling 101.002 English Comp. I for ESL**

**Instructor**
Ms. Tierney Sabo

**Phone**
618-453-3415

**Email**
tierneysabo@siu.edu

**Office Location**
Faner, 4335

**Office Hours**
MW, 10-11am
Thursday, 3-4pm
*Or by appointment

**Class Time**
MWF, 1:00-1:50pm

**Class Location**
Faner, 1228

**Course Overview**

Linguistics 101 is an introduction to college-level composition in formal, academic English for non-native English speakers. In this class, students will work to improve their proficiency and level of comfort with academic writing in English. We will discuss strategies for drafting, revising, and editing English writing for academic audiences. Students will also gain a better understanding of academic research and effective use of sources. Students will develop both their reading and writing ability in preparation for more advanced academic study.

By the end of this course, you should be able to:

- Understand, plan, and develop writing assignments of both personal and academic genres in English, including audience awareness as part of the composing process.
- Generate written essays which demonstrate critical reflection on a variety of English-language texts and follow Standard English rhetorical conventions, including avoidance of plagiarism.
- Learn skills in peer response and in following feedback suggestions in your writing.
- Develop critical thinking skills in evaluating sources and their application in your own writing.
- To be able to competently revise your essays and demonstrate reflective thinking in the process of writing.

**Required Text**

- Oshima and Hogue, Writing Academic English, 4th Edition

**Course Materials**

- Internet access, in order to submit assignments on Desire2Learn or access those sent out electronically
- Access to a printer – either your personal printer or a University computer lab
- One Blue Book for the final exam
- A spiral notebook or loose-leaf paper for in-class assignments and note-taking

**Major Course Assignments**

**Essays**

In this class, the majority of your grade will be determined by your efforts on 3 major papers. For each essay, you are allowed one chance at revision. If you choose not to revise, the grade that you received on your first draft will be final. If you do choose to

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REVISE, you have the potential to raise your final grade for that essay by a maximum of 10%. For each optional revision, you will be required to submit a cover sheet describing the changes you made, or describing why you decided not to change certain things.

The three papers are as follows:

1. You will write about yourself in an expository essay.
2. You will compare and contrast the viewpoints of 2 outside sources in a compare/contrast essay.
3. You will take a position and support that position using 3 or more sources in an argumentative essay.

Each essay will be evaluated on the basis of organization, content, logic and language use. Specific criteria will be given for each assignment on a later date. You must turn in a digital copy of each essay on D2L before class starts on each assigned due date.

All essays should be: Size 12 Times New Roman font, with one-inch margins all around, double-spaced throughout, aligned to the left and stapled in the upper left hand corner. Remember to indent each new paragraph! We will use the APA style of citation in this course. For citation help, consult your textbook, class handouts, the instructor, or Purdue’s Online Writing Lab: http://owl.english.purdue.edu/owl/resource/560/01/ You must turn in a digital copy of each essay on D2L before class starts on each assigned due date.

Peer Review and Conferences

During the semester, you may be asked to bring in parts of your essays to class before the due date for “peer review”. During these in-class peer reviews you will be asked to read and evaluate one of your peers’ essays, using guidelines distributed by me. More information about these peer review days will be given at a later time. At least once during the semester, each student will schedule a conference with me to talk about your paper during my office hours.

In-Class Assignments and Quizzes

Periodically, you will be asked to complete short in-class assignments for credit, or to take a short quiz over the topics we are covering in class. These assignments or quizzes will be given within the first five minutes of class. If you are not present in class when the quiz or assignment is handed out, you will not get credit for them. These cannot be made up, but at the end of the semester, I will drop your lowest quiz grade.

Final Exam

At the end of the semester, you will be required to take a final exam. This exam will be a self-reflection essay describing and evaluating the work you’ve done throughout the course. You will have two hours to complete a five-paragraph essay written in a Blue Book. The final will be given at the scheduled time. NO EXCEPTIONS. Students are responsible for managing their travel plans and other time commitments in order to be present for the final exam.

Journal Entries

A journal entry is like a diary where you can freely write about your thoughts and ideas in English without worrying about errors. You will be completing several journal entries throughout the semester. Sometimes these will be timed in-class assignments and other times they will be given as homework with a page limit. Sometimes I will give you a specific topic, and sometimes there will be free-write where you can compose anything you want, so be creative!

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**BREAKDOWN OF GRADES**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essay #1: Expository Essay</td>
<td>15%</td>
</tr>
<tr>
<td>Essay #2: Compare/Contrast Essay</td>
<td>20%</td>
</tr>
<tr>
<td>Essay #3: Argumentative Essay</td>
<td>25%</td>
</tr>
<tr>
<td>Quizzes and Homework</td>
<td>15%</td>
</tr>
<tr>
<td>In-Class Assignments, Participation and Attendance</td>
<td>15%</td>
</tr>
<tr>
<td>Final Exam</td>
<td>10%</td>
</tr>
</tbody>
</table>

*Grading Scale*  
A = 90% - 100%  
B = 80% - 90%  
C = 70% - 79%  
D = 60% - 69%  
F = 0% - 59%

**COURSE POLICIES**

**Student – Teacher Agreement**

Your continued attendance and participation in this course shows that you understand and are willing to apply the following concepts pertaining to academic honesty and the environment of this classroom:

1. **As your Instructor,** I will always be prepared for class. I will do my best to begin class on time, and I will not keep you over time. I will also do my best to assign homework and essays with clear directions, interesting subject matter, and relevant applications to what we are learning. I will grade assignments fairly, and return them punctually. I will not single any one student out, or treat any student with more deference than another. Finally, I will respect your opinions, take into account the knowledge that you bring to the classroom, and assist you in completing this course to your satisfaction. I hope to learn just as much from this class as you learn from me.

2. **As the Student,** you will be prepared before class begins having completed all homework and assigned readings. You will not engage in dishonest, unethical or illegal practices such as cheating, plagiarism, or recycling papers from previous or additional classes. You will treat your classmates with respect, arrive to class on time, not engage in personal conversations or texting during class time, and respect opinions even if they differ from your own. I encourage you to take initiative, engage in discussions, and ask questions if you don’t understand. I also ask that you give me feedback on anything I can do to better assist you with this course.

**Attendance, Class Participation and Make-up Work**

You are expected to attend class and actively participate each day. You need to bring your textbooks to class every day unless I tell you otherwise, and I expect all assigned readings to be completed before class starts. If you know you must miss a day of class, you must notify me in advance. Quizzes and in-class assignments cannot be made up. You must be present in class and active in discussion to earn participation points for the day. All students start the semester with full participation points. This means that for each day that you are present, prepared and participating in class you earn your 3 points for that day. If you have an excused absence, you will receive two points for the day. If you are late, you will receive one point for the day. If you have an unexcused absence, you will receive 0 points for that day. You are allowed 3 absences (excused or not) without penalty. The major assignments (as listed on the “Major Due Date page”) are non-negotiable.

**Late Policy**

Class begins promptly at 9 a.m.- Do not be late! . Class ends at 9:50 am. You are expected to attend the entire class time in order to receive the full participation points. If you are not in class at 9:00am, you will be considered late. THREE LATES EQUALS ONE UNEXCUSED ABSENCE. If you are more than 15 minutes late, you will be marked as absent and will not receive participation points for the day. Assignments and papers are due at the beginning of class time on the
due dates given. All papers must be uploaded to D2L AS WELL AS in class. No late papers will be accepted. Please upload your papers early and have your physical copies printed out. No computer excuses for late papers will be accepted.

**Working Online**

This semester we will be using Desire2Learn (D2L). Students can log into the D2L system at http://online.siu.edu for online access to the course syllabus, schedule changes, assignments, email access to classmates and the Instructor, and additional class resources. Grades will be posted on D2L as they become available. All essays must be submitted as a Microsoft Word document (.doc) in the digital dropbox in D2L. For help with D2L, visit the SIU online help desk at: http://cte.siuc.edu/d2lhelp/welcome/.

**WRITING CENTER** www.write.siu.edu

SIU offers free writing help for all students at the writing center. The writing center has two locations: Morris Library 2nd floor and Trueblood Hall Learning Resource Center lower level. You can schedule an appointment or just drop in and wait for a tutor—it’s free! There are specific ESL tutors who can improve your writing skills and develop new strategies of writing during any stage of the writing process. If you do visit the writing center, please have a conference summary sent to me after your session so I can be aware of when you visited and what you worked on with your tutor. This keeps me informed of your progress and shows great initiative!

**The Classroom Environment**

*Food*
As a busy student, snacking in class may be necessary for you. Snacking is perfectly fine, but please bring silent foods (no crunching, noisy bags, etc.).

*Respect*
Please treat others in this class with respect. We all come from diverse backgrounds. It’s alright to have meaningful discussions and even respectful disagreements. However, no discriminatory or inappropriate language will be tolerated. Do not disrupt class. Do not pack your bags before being dismissed. I will never keep you late if you promise not to pack up early.

If these guidelines are not met, and a student is disruptive to the classroom, he or she will be referred—along with a report on the offending behavior—to the Writing Studies Director.

*Technology*
No form of technology is necessary to perform well in the classroom, therefore, no technology is permitted (unless told otherwise). Please turn off or silence all cell phones, pagers, and other electronic devices. Electronic devices such as dictionaries, translators, etc. are not allowed in the classroom, but please do not hesitate to raise your hand and ask me to slow down or clarify something. Other students may be wondering the same thing! I am here to help, and together we can make sure everyone has a rewarding experience and learns a lot from this course. It’s always okay to ask questions!

Emails are replied to in the order received, within 36 hours of receipt. All emails must have a subject, be in appropriate language and must include your name. Please check your student e-mail account regularly. Assignments are not accepted via email.

**Academic Honesty**

Every student is to be familiar with the SIU University plagiarism policy. In this class, under no circumstance will plagiarized work be accepted. Every student must cite any source (and/or someone else’s thoughts/ideas/words) they use while writing.

In academic writing in the United States, writers are expected to give credit to the sources that they borrow ideas or quotes from by citing the authors in their texts/papers. Taking your source’s words and presenting them as your own without

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giving the source credit is called plagiarism. It can also mean directly presenting work done by someone else as your own. This may be different than the expectations in many other cultures and countries; however, SIU takes plagiarism and academic honesty very seriously. As defined by the SIUC Student Conduct Code, acts of academic dishonesty include, but are not limited to:

1. Plagiarizing or representing the work of another as one’s own work;
2. Preparing work for another that is to be used as that person’s own work;
3. Cheating by any method or means;
4. Knowingly or willfully falsifying or manufacturing scientific or educational data and representing the same to be the result of scientific or scholarly experiment or research;
5. Knowingly furnishing false information to a university official relative to academic matters;
6. Soliciting, aiding, abetting, concealing, or attempting acts of academic dishonesty. Examples of plagiarism would include turning in an essay you found on the internet, not putting quotation marks around a direct quotation, copying words or sentences without citing where you got the information, making up a source because you couldn't remember where you got the information, copying the sentence structure of a source even if you change the words, or even reusing a paper from a previous or concurrent class.
7. Recycling of your own work or anyone else's work is also considered plagiarism and is unacceptable.

If at any time you plagiarize in your writing by recycling your work, not citing another's work, or any other form of plagiarism- you will receive a ZERO for that assignment and you will NOT be able to redo the assignment for credit. There are absolutely no exceptions. Plagiarism is taken very seriously in this class so be cautious and considerate while writing using another person's work so we can avoid any problems. If you are unsure if something is considered plagiarism or not, please ask and I would be more than happy to discuss it with you. Further information on plagiarism can also be found on the supplementary sheet attached to this syllabus.

Consequences for plagiarism can range from a “0” on the assignment, to failure of the course, to expulsion from the university.

**Major Due Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-Feb</td>
<td>Essay 1 draft due</td>
</tr>
<tr>
<td>17-Feb</td>
<td>Final draft of Essay 1 due</td>
</tr>
<tr>
<td>23-Mar</td>
<td>Essay 2 draft due</td>
</tr>
<tr>
<td>1-Apr</td>
<td>Optional Revision due</td>
</tr>
<tr>
<td>20-Apr</td>
<td>Annotated Bibliographies due</td>
</tr>
<tr>
<td>25-Apr</td>
<td>Outline due</td>
</tr>
<tr>
<td>29-Apr</td>
<td>Essay 3 due</td>
</tr>
<tr>
<td>13-May</td>
<td>FINAL EXAM</td>
</tr>
</tbody>
</table>

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